



# STORMWATER UTILITY

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*CREDIT and GRANT MANUAL*

*January 2021*

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## 1. A CITY GOING GREEN

Now is a time for solutions. Peoria's stormwater utility marks the start of a more sustainable, responsible and beautiful city. Our community is accepting responsibility for the storm drainage system and facing pollution head-on by examining how our behaviors impact the environment. We are making better choices for today and tomorrow.

### 1.1 GOALS

Our goal is for this citywide investment to result in:

- Healthier streams, wildlife and Illinois River
- Less damage from flooding
- Proactive upkeep of underground pipes
- Positive economic impact
- Employment opportunities
- Informed citizens making a collective difference
- Peaceful green spaces
- National recognition for our use of green infrastructure

Please use this manual to discover how the changes you make on your property can positively impact the city and our environment (and lower your overall stormwater utility bill).

### 1.2 THE GREEN DOMINO EFFECT

Imagine if every property owner in Peoria committed to improving stormwater management on their land. We'd see rain gardens pop up, rain barrels installed, pervious pavements and green roofs sprout on top of buildings. Every action makes a difference, and the cumulative effect will forever change the way our city functions — for the better.



## 2. LEARN THE ISSUES

### *Peoria's bright future depends on how we handle rainy days.*

Eroding and polluted streams. Untreated wastewater spilling into the river. Pavement that collapses into sinkholes. These problems are the result of stormwater runoff from hard surfaces in our city.

#### 2.1 WHAT IS THE PROBLEM?

The streams and creeks within our city have been adapting to the constantly changing conditions ever since the first roads and buildings were built in Peoria more than a century ago. Our city now contains hundreds of miles of underground storm sewer pipes that form a complex system built as our city grew. The oldest of those pipes were installed more than 80 years ago. These pipes and streams require inspection, maintenance, repairs and replacement.

In recent years, Peoria has been maintaining or replacing approximately one mile of aging storm sewers each year. Just to keep pace with deterioration, we should be replacing or repairing at least two miles of storm sewer per year. That deficit adds to the project backlog each year.

#### *Protecting a system, we all use*

You may not think about it often, but you use the stormwater system. We all do. Stormwater infrastructure captures excess runoff from rainfall that does not soak into the ground. The stormwater utility will help us maintain the system of:

- Swales & ditches
- Ravines & creeks
- Pipes & culverts
- Curbs & gutters
- Inlets & manholes
- Wetlands
- Rain gardens & bioswales
- Detention & retention basins



**PEORIA HAS HUNDREDS OF  
MILES OF STORM SEWER!**

## DID YOU KNOW?

Pipes have a lifecycle and typically need to be replaced after 80 years. Maintenance helps us get longer use out of our existing infrastructure.

**“OK, so these elements make up the system, but how do I use them?”**

Every property generates what is known as stormwater runoff. It’s when stormwater runs off surfaces like parking lots, roofs, patios and driveways. These surfaces are known as impervious surfaces, and they block water from soaking into the ground naturally. Instead, they force water to sheet off them, picking up pollutants on the way. Think of the water that runs off your property into the street or into a public waterway, like a stream or creek. Runoff is collected in our system of pipes, ditches, and creeks which in turn allows all of us to travel on streets, shop in stores and take shelter in our homes when stormy weather events happen.

### 2.2 SUPPORT FOR THE CSO FIX

We are federally mandated to significantly reduce combined sewer overflows (CSOs). Peoria is proud to be the first city in the country with the intent to use 100% green solutions to stop this major form of pollution from entering our river. The stormwater utility may be used to fund maintenance and some construction of green solutions, especially in the combined sewer system area. While the utility will help, it will only be part of the solution. Additional funds will be needed.

#### ***What is green infrastructure?***

Green infrastructure uses proven techniques to mimic natural processes to infiltrate stormwater instead of allowing it to directly run into our sewers. This approach attempts to capture rainfall where it falls naturally rather than allowing it to wash down paved streets, into manmade drains and then into massive pipes.



### 3. UNDERSTANDING THE STORMWATER UTILITY

On December 5, 2017, the Peoria City Council created a stormwater utility to help our City properly handle wet weather and create innovative solutions for our future.

#### ***We have a lot to achieve with this funding***

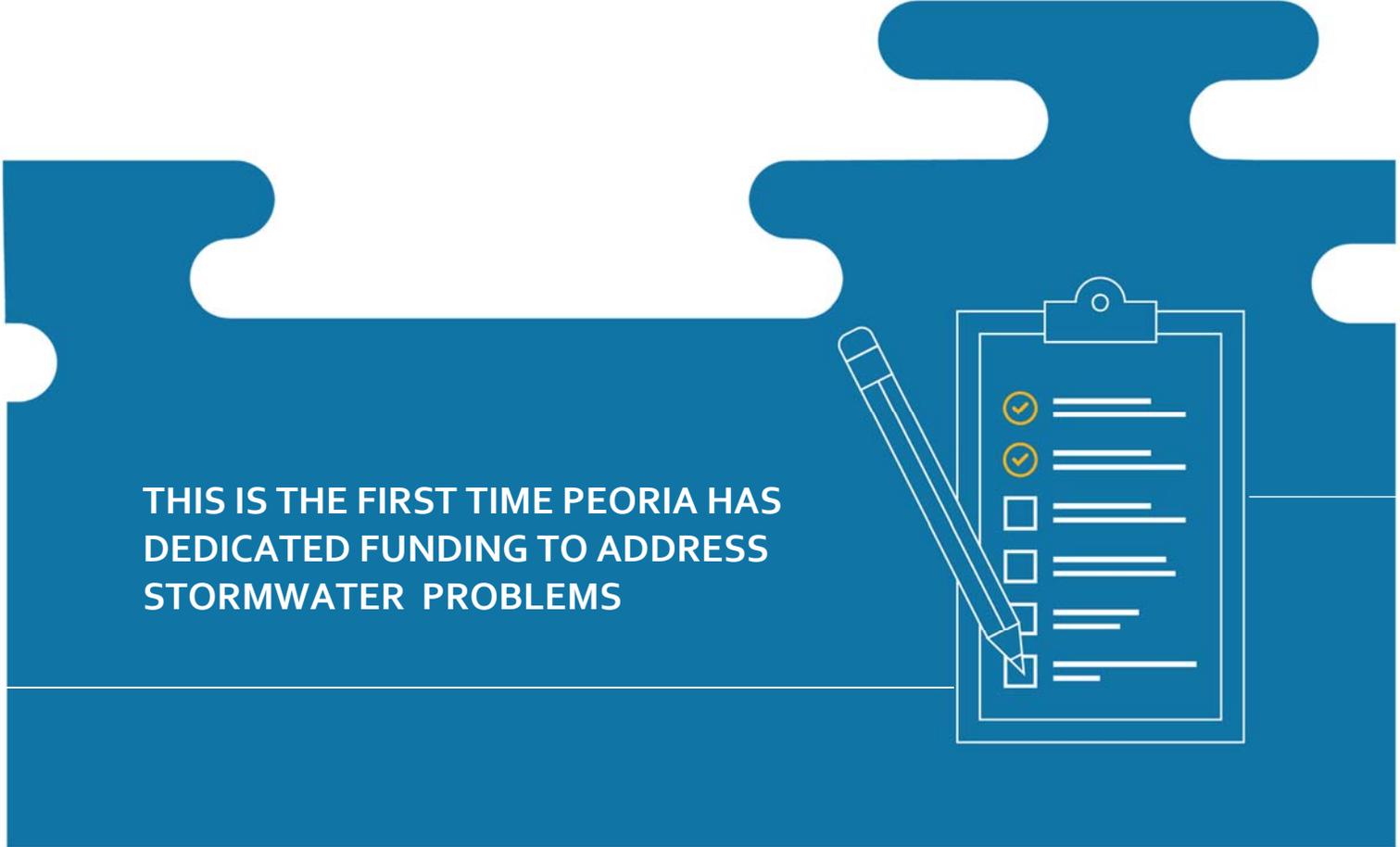
The revenue can only go to stormwater or wet weather issues. The utility pays for the management, education, planning, inspection, enforcement, protection, control, regulation, use, construction, maintenance and enhancement of the stormwater system.

#### ***The go-to way of funding wet weather needs***

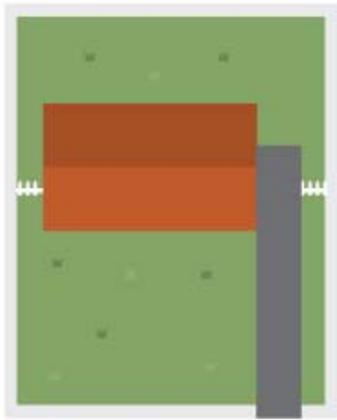
Over 1,700 stormwater utilities are known to exist in the United States, including 28 within the state of Illinois.<sup>1</sup> These numbers have been steadily increasing since the first stormwater utility was created in 1974. Why so popular? A stormwater utility is considered a fair and equitable approach to generate funds, as it is based on the amount of stormwater runoff each property contributes to the stormwater system.

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<sup>1</sup> Western Kentucky University SWU Survey, 2019



**THIS IS THE FIRST TIME PEORIA HAS  
DEDICATED FUNDING TO ADDRESS  
STORMWATER PROBLEMS**



 +  = 2,600 SF Impervious  
= 2.6 Billing Units x \$4 per Billing Unit  
= \$10.40 per Month (average Home)

### ***Calculating the stormwater utility fee***

The stormwater utility fee is based on stormwater runoff. Because the amount of runoff is directly related to the area of impervious surface, each property owner is billed based on the amount of impervious surface on their property.

- One billing unit equals one thousand (1,000) square feet of impervious area
- The initial stormwater fee (in 2018) was \$3/billing unit
- The rate increases in 2021 to the fully funded rate then matches the rate of Inflation
  - January 1, 2021 - \$5/billing unit
  - Increase will match the consumer price index (inflation)
- Fractions are rounded to the nearest tenth (0.1) of a billing unit (100 square feet)
- The minimum stormwater utility fee is one half (0.50) of a billing unit
- Fees may be adjusted based on qualifying credits
- If an impervious area is measured incorrectly, there is an appeal process to address any errors. Please visit [peoriastormwater.com/stormwater-utility/appeals-process/](http://peoriastormwater.com/stormwater-utility/appeals-process/) for more Information on the appeals process

#### 4. DO YOUR PART: BEST MANAGEMENT PRACTICES OVERVIEW





#### 4.1 RAIN GARDEN

- Ideal for both residential and commercial properties
- Eligible for the Green Infrastructure Grant and may qualify for the volume reduction credit
- Grant Application fee: \$20
- See Sections 6.4 and 7.4 for more details

Rain gardens are shallow beds planted with perennial plants that collect rainwater. Rain gardens can reduce flooding, absorb pollutants and sustain wildlife. Any size rain garden, even a small one, will make a difference.



#### 4.2 DETENTION BASINS

- Ideal for subdivisions and large developments
- Eligible for rate reduction credit
- Credit Application fee: \$60
- See Section 7.3 for more details

Detention ponds are designed to capture, retain and slow the release of stormwater runoff from impervious areas. Think of a bathtub that is filling and has the drain open. As water comes in, a smaller amount is going out. Once the water stops coming in, the tub drains completely. Detention basins require design help from a civil engineer. Detention basins are generally used for flood control and rate reduction and are dry between storms.



#### 4.3 PERMEABLE PAVEMENT

- Ideal for both residential and commercial properties
- Eligible for the Green Infrastructure Grant and may qualify for the volume reduction credit
- Grant Application fee: \$20
- See Sections 6.4 and 7.4 for more details

Permeable pavement allows stormwater to seep through and into an underlying layer of stone or sand. Best management practices (BMP) can either help with detention (holds water for a short period of time) or retention (holds water and infiltrates it into the ground), depending on how the pavement is designed and its surrounding soils. Detention practices require design help from a civil engineer.

## 5. CREDIT AND GRANT POLICIES

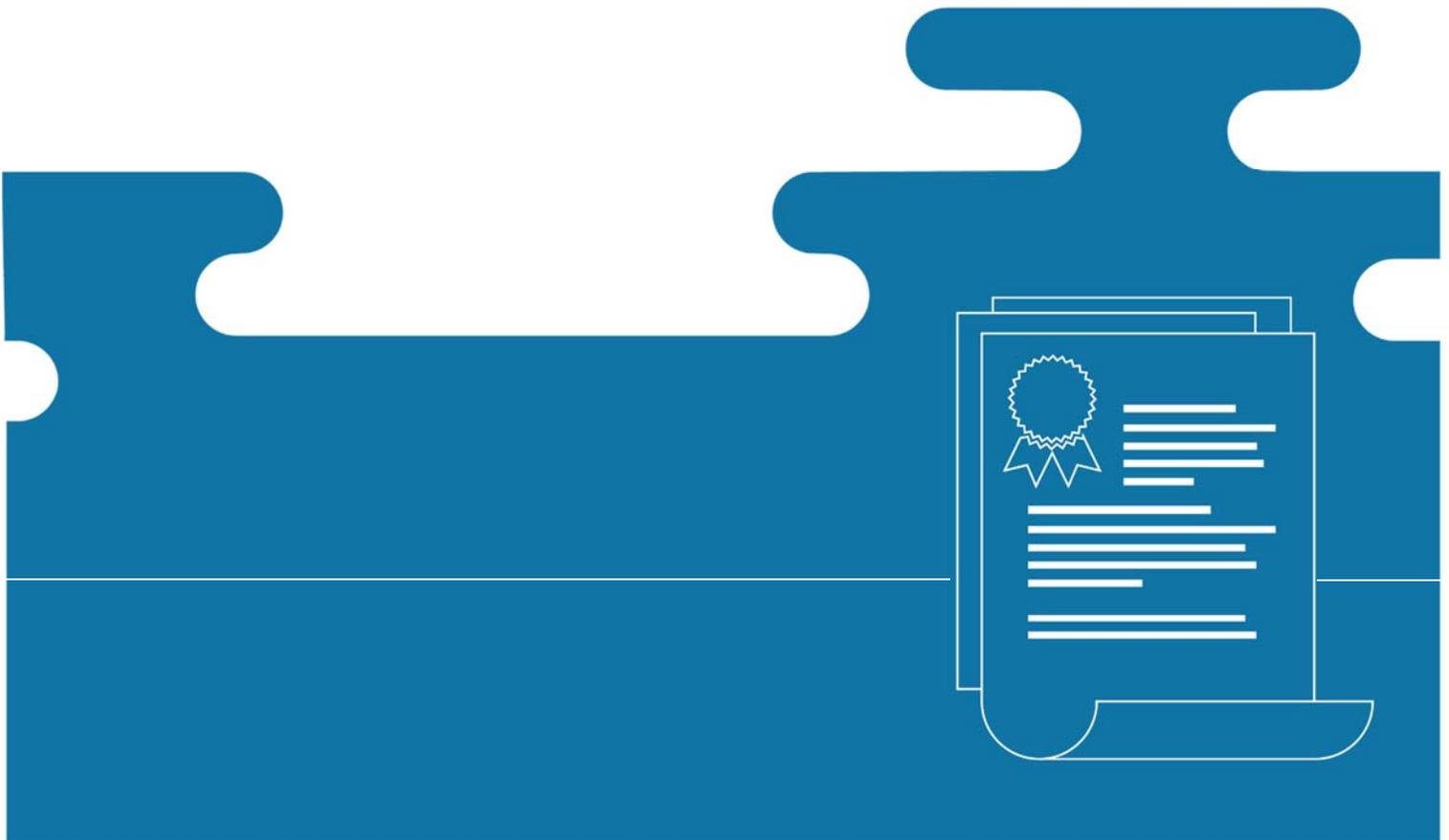
Stormwater management is a community-wide responsibility. The system of pipes and ditches is collectively owned by all property owners of the City of Peoria. Peoria's Public Works employees work on behalf of the property owners to maintain the system. ***Stormwater Utility (SWU) credits and grants are available to property owners who take an active role in managing stormwater and maintaining stormwater infrastructure on properties not owned by the City.***

**While serving similar purposes, credits and grants have fundamental differences:**

- Credits are recurring discounts against stormwater utility fees.
- Grants are typically one-time payments for actions that result in benefits to the stormwater system.

Grants and credits are offered because the ratepayer meets stormwater management criteria specifically identified as reducing costs to the City's stormwater management program, or to compensate a property owner for partnering with the City to achieve a stormwater management objective.

Grant funding will be set as part of the annual budgeting process. When the funding runs out for the year, the grant program is closed.



## 5.1 ELIGIBILITY FOR CREDITS AND GRANTS

The following policies apply to eligibility for participation in the city of Peoria grants and credit programs:

- a) The grant and credit programs are available for any property in the city of Peoria who receives a stormwater utility bill, with the account in good standing (meaning all bills have been paid in full).
- b) Applications for grants and credits, as well as inspection reports must use forms provided by the City of Peoria and must be accompanied by supporting materials and fees as identified in this manual.
- c) Multiple best management practices (BMPs) can be used to meet the required design standards. All the BMPs used to meet the requirements must be maintained in good working order to be eligible for the credit.
- d) Grants and credits will only be applied to the impervious areas that drain to or are incorporated into the design of the BMP.
- e) If the BMP is required to meet a City ordinance, it is not eligible for the grant programs but may be eligible for a credit.
- f) Projects must be accepted into the grant program prior to the start of construction or the project will not be eligible for the grant. The BMP could still be eligible for the appropriate credit.
- g) The grants may not be combined. Only one grant will be allowed per project and per year.
- h) The work must be done according to City, State and Federal laws, requirements and specifications.
- i) The owner is responsible for obtaining all applicable permits including, but not limited to, floodplain, erosion control, wetland and all other applicable per. Typical city permits include permits for work in the right of way and sidewalk/lane closures. Email Public Works at [stormwater@peoriagov.org](mailto:stormwater@peoriagov.org) or call the Department at (309) 494-8800 for more information.

## 5.2 GRANT/CREDIT DETERMINATION

It is the intent of the City to process applications within 30 working days of a complete and correct application package. Billing adjustments for credits shall be applied retroactively to the date the customer's complete application was received. A pending application for credit is not a valid reason for non-payment of the customer's current stormwater utility fee. If an application is denied, an explanation for the denial will be provided to the applicant. The applicant has the right to appeal this decision in accordance with the procedures outlined in Article IV of Chapter 31 of the City of Peoria Code of Ordinances.

## 5.3 PREVAILING WAGE REQUIREMENTS FOR GRANTS

Any project receiving City funds, including grants, must comply with the Prevailing Wage Act, and city ordinances related to prevailing wages. The Prevailing Wage Act requires contractors and subcontractors to pay laborers, workers and mechanics no less than the general prevailing wage in that county. For more information, visit the Illinois Department of Labor (IDOL) website at [illinois.gov/idol](http://illinois.gov/idol) or call IDOL at (217) 782-1710.

## 5.4 PROFESSIONAL ENGINEERING REQUIRED

Some of the grants and credits require the help of a professional engineer licensed in Illinois to provide the required technical information, or other licensed professionals such as landscape architects, surveyors, etc., to provide information required. Renewal applications for some credits may also require the help of a professional engineer licensed in Illinois or other licensed professionals (land surveyor, landscape architect, etc.).

## 5.5 INDEMNIFICATION

By applying for permission to construct, install or modify a stormwater management facility or BMP, and by the nature of applying for a stormwater utility fee credit, the applicant is hereby acknowledging and agreeing to the following:

- a) After completion of the construction, modification or installation by the owners and approval by the City, the stormwater management facility or BMP: shall remain a privately owned and maintained stormwater management facility/BMP; shall not be regarded as owned by the City; and shall not become a part of the maintenance program of the City. All maintenance responsibility and liability shall be, and remain in the future, with the Owners, their personal representatives, heirs, grantees, successors and assignees.
- b) Owners, their personal representatives, heirs, grantees, successors and assignees shall indemnify and hold harmless the City, its officers, agents and employees from all claims, actions, causes of action, judgments, damages, losses, costs and expenses (including attorney's fees) arising out of or resulting from the construction, modification, installation, maintenance, or operation of the stormwater management facility/BMP.
- c) Owners, their personal representatives, heirs, grantees, successors and assigns acknowledge credits are not perpetual, and that both maintenance of stormwater management facilities and annual reporting of maintenance activities are required to maintain approved credits.
- d) Participation in the credit or grant program grants the City and its representatives right of entry to inspect and/or monitor the performance of stormwater management facilities at the City's discretion.
- e) Once approved, the credit shall continue to be applied to the parcel(s), in the event of the transfer of ownership, under the same terms and conditions of inspection and continued maintenance of the BMP.
- f) This indemnification may be waived in cases where the applicant does not have legal authority to indemnify the City (e.g. a homeowners' association may not have this authority on behalf of its members).

## 5.6 INSPECTIONS

City staff or representatives may inspect the BMPs at any time, ask for proof of maintenance or notify the owner they are not in compliance. The property owner will have 60 days to provide proof of maintenance or perform the work needed to meet compliance. Proof of maintenance may require documentation of maintenance activities completed, as-built survey showing BMP capacity or other activities as required to verify that the BMP is functioning as approved. If proof of maintenance is not provided, the credit will be terminated. If proof of maintenance shows deficiencies, the property owner will have 30 days from the notification date of such deficiencies to correct the deficiencies. If additional

time is needed to bring the BMP into compliance, the credit will be suspended until that time. The maximum suspension will be three months; after that time, the credit will be terminated.

### 5.7 GRANTS AND CREDIT ELIGIBILITY

Projects constructed with City of Peoria Green Infrastructure Grant funds are eligible for credits 12 months after the Grant Reimbursement Request has been received by the City. The Credit Application form shall be submitted by the applicant and approved by the City before credits will be issued.

### 5.8 APPLICATION FEES

Application fees for the grant programs and credits are listed in Table 1. When a credit is in good standing at the end of four years, the fee to re-apply is discounted (secondary application fee). Credit renewal fees shall be 50% of the original application fee. If a credit has been terminated, the full fee must be paid to renew the credit.

**Table 1. Grant and Credit Application Fees**

Rain Barrel Grant	\$0
Green Infrastructure Grant	\$20
Private Property Drainage Assistance Grant	\$10
Stormwater Infrastructure Investment Grant	\$100
Credit for Volume Reduction (Initial application)	\$30
Renewal application for Volume Reduction	\$15
Credit for Rate Reduction, Water Quality, Direct Discharge, Education and Innovation - fee per credit requested (Initial application)	\$60
Renewal Applications for credit rate reduction, water quality, direct discharge and innovation - fee per credit requested (fee per credit requested)	\$30

### 5.9 CREDIT AND GRANT APPLICATION PROCESS

The following process should be followed to apply for stormwater management credits or grants:

- a) Prepare the appropriate application forms. You can download these forms from the City website or contact Public Works via email at [stormwater@peoriagov.org](mailto:stormwater@peoriagov.org). Hard copies are also available at the Public Works facility, call **309-494-8800** to schedule an appointment to pick one up at **3505 North Dries Lane, Peoria, Ill.**
- b) Submit forms, fees and attachments to the Public Works Department.
- c) City will review application within 30 working days and notify applicant of credit or grant determination, including identification of deficiencies if the application is not approved.
- d) If the credit or grant is denied, the applicant may address identified deficiencies and resubmit a revised application.
- e) If a credit or grant is denied a second time, the applicant may appeal the determination following guidelines in Article IV of Chapter 31 of the City of Peoria Code of Ordinances.

## 6. GRANT CRITERIA

Grant funding will be set as part of the annual budgeting process. When the funding runs out for the year, the grant program is closed. Grants are available for properties in the City of Peoria that install specific types of sustainable stormwater management features. Table 2 summarizes the types of stormwater management activities that qualify for grants and the maximum grant amounts available.

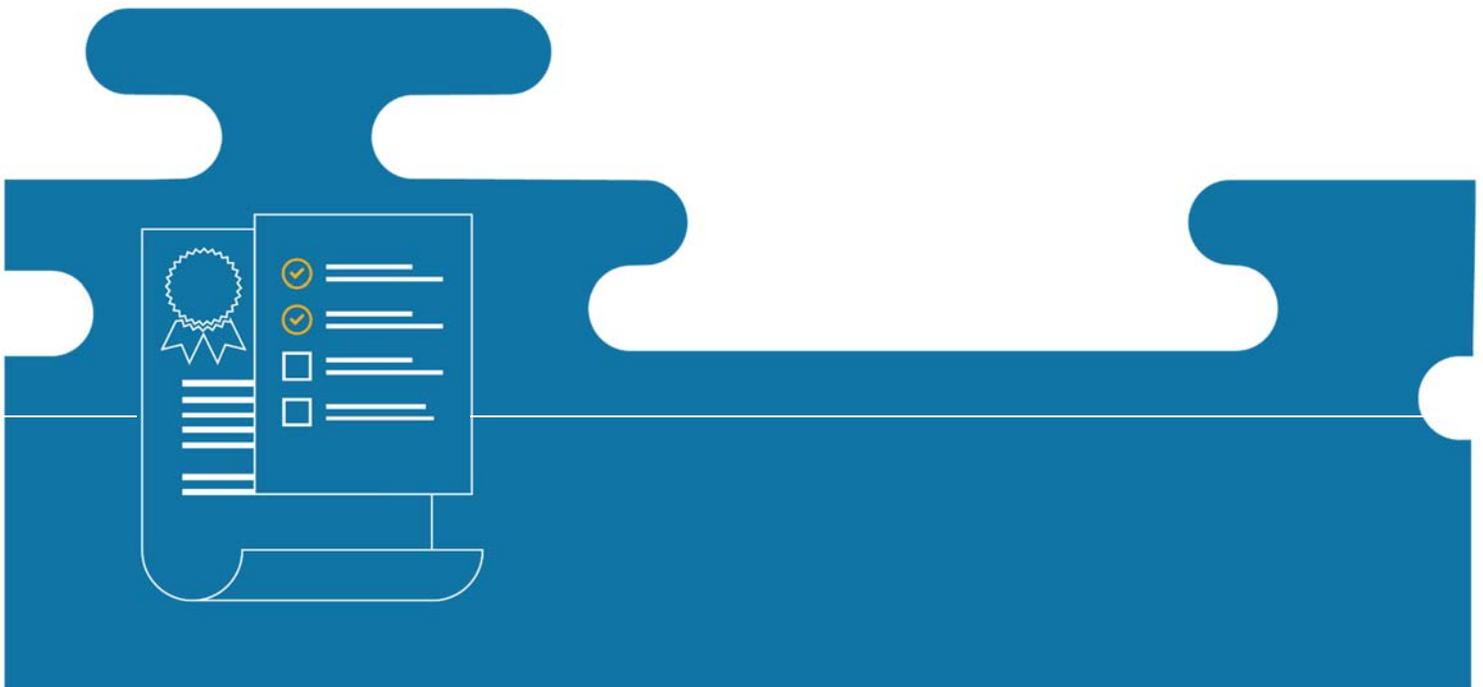
**Table 2. Available Stormwater Management Grants**

<b>Grant Type</b>	<b>Grant Amount</b>
Rain Barrel <sup>1</sup>	\$50 each up to \$100 max
Green Infrastructure 1-inch storm <sup>1,2</sup>	\$1/ SF up to \$15,000 max <sup>3</sup>
Green Infrastructure 2.61-inch storm <sup>1,2</sup>	\$2/ SF up to \$25,000 max <sup>3</sup>
Private Property Drainage Assistance <sup>1</sup>	75% of Project Cost up to \$7,500 max
Stormwater Infrastructure Investment Grant <sup>1</sup>	75% of Project Cost up to \$100,000 max

### Notes:

- 1) BMP must remain in service for at least four years
- 2) Grant amount varies based on storm event captured
- 3) Large projects in excess of the maximum grant amount may be submitted as a special request. Such requests will be evaluated like City capital projects and the merits of each evaluated based on the benefits to the municipal storm sewer system.

Grants are available for installing specific types of sustainable stormwater management features. The following sections describe the requirements for participation in the City of Peoria's Stormwater Management Grant Program.



## 6.1 GRANTS FUNDING AND SELECTION PROCESSES

Grant funding levels will be determined during the annual budgeting process. The Rain Barrel Grant, Green Infrastructure Grant, and the Private Property Drainage Assistance Grant recipients will be selected on a first come, first served basis. The grant program will close when it runs out of funds for the year. If the project meets the program requirements, funding is available in the program and a completed grant application is submitted and accepted by the City, they will be accepted into the programs. Once accepted into the program, the funding is reserved for a timeframe determined by the program. If the project hasn't been completed and the funds used within that timeframe, the funds will be made eligible for other projects.

The Stormwater Infrastructure Investment Grant recipients will be selected using a competitive process to evaluate stormwater management benefits and current funding levels. Once accepted into the program, the funding is reserved for a timeframe determined by the program. If the project hasn't been completed and the funds used within that timeframe, the funds will be made eligible for other projects.

## 6.2 GRANT REIMBURSEMENT PROCESS

The following process should be followed to apply for reimbursement for the grants:

- a) Prepare the Request for Reimbursement form (**Form F**), which can be downloaded from the City website, or call 309-494-8800 to schedule an appointment to pick up a hard copy at the Public Works facility at 3505 North Dries Lane.
- b) Submit forms, including signatures of property owners and contractors, photos of the completed work and other required attachments to the Public Works Department Attention: Stormwater.
- c) City staff will review the application within 15 working days and notify applicant of any deficiencies. If no deficiencies are found, the check will be issued in approximately 90 days.

## 6.3 RAIN BARRELS

The City will subsidize the purchase of 50 gallon or larger rain barrels at a rate \$50 per barrel. The maximum number of rain barrel grants allowed per property is two. Property owners receiving this grant must commit to using the rain barrels for at least four years. The rain barrels must be connected to downspouts or use other methods to collect runoff. The rain barrel must be drained within 72 hours after a storm event. Receipts are required to be submitted with the application (**Form A**), along with a description of how much roof or other impervious area is draining to each rain barrel. Rain barrels purchased prior to the effective date of the stormwater utility fee are eligible for this grant if proof of use can be provided. Rain barrels are not eligible for any additional credits. It is recommended that rain barrels be emptied prior to freezing weather to prevent damage to the barrel.

## 6.4 GREEN INFRASTRUCTURE GRANT

The City encourages properly designed and constructed green infrastructure that captures runoff from at least 500 square feet of impervious area on the applicant's property. The amount of the grant will be based on the size of the impervious area and volume of rainfall being captured. The green infrastructure grant program is designated for construction of new BMP infrastructure. Section 9.5 of the City's ordinance related to volume control must be followed for proper design and construction of volume control practices. The two levels of green infrastructure grants are the 1-inch storm and the 2.61-inch storm. (The 2.61-inch storm is the event selected by United States Environmental Protection Agency

that will be used to measure Peoria’s compliance with reducing CSO events):

**Requirements:**

- a) If the green infrastructure is being constructed to meet an ordinance requirement, it is not eligible for the grant but would be eligible for the credit.
- b) All green infrastructure must be designed with an overland overflow path for larger storm events.
- c) The green infrastructure should be designed to drain within 48-72 hours after a storm event.
- d) The property owner will need to determine whether soil amendments are necessary to modify the soils.
- e) Green infrastructure should be located a minimum distance of 10 feet from the foundation of structures. Pervious pavement within 10 feet of a building foundation are not eligible for the grant or volume reduction credit.
- f) The application must be submitted and approved in advance of the construction of the green infrastructure. The grant will be issued to the property owner after construction has been completed and the green infrastructure has been reviewed and accepted into the program by the City.
- g) Once accepted, the funding is reserved for 60 days. Construction must be completed within this timeframe or the funds will be made available to other projects. To receive the grant, applicant shall submit the Reimbursement Request (**Form F**), including evidence of payment for the completed work within 30 days of the work completion.
- h) Green infrastructure built prior to the stormwater utility ordinance is not eligible for the grant but may be eligible for a volume reduction credit.
- i) Projects constructed with this grant are eligible for a volume reduction credit 12 months after construction is complete. The applicant must complete the Reimbursement Request (**Form F**) and all other required fees and documentation and submit to the City.

**Application Information:**

The application (**Form B**) requires a drawing that shows the size and location of the green infrastructure, the size and location of the impervious surfaces that drain to the green infrastructure, the property lines, the location of any structures (buildings, house, garages, etc.), downspouts, sidewalks, driveways, utility lines, trees and other items that impact the size and location of the green infrastructure.

If plants are used, a planting plan must be submitted that identifies the location and type of plants to be incorporated into the green infrastructure. Deep-rooted native plants are preferred but not required. If permeable pavement is chosen, the applicant must identify the surface type, material supplier/manufacturer, thickness and type of rock used, how the system will drain and any other information necessary to evaluate the effectiveness.

**Green Infrastructure Examples:**

- a) **Rain Garden**  
If a rain garden is constructed for the Green Infrastructure Grant, the rain gardens must be four to 12 inches deep, unless otherwise approved in advance by the City.

b) **Permeable Pavement**

Permeable pavers, permeable asphalt or permeable concrete are eligible surfaces for this grant. Other surface options may be reviewed by the City on a case-by-case basis. In general, existing brick areas and gravel surfaces do not qualify because they are not designed to store runoff.

The permeable surface must be constructed on an open-graded aggregate layer (CA7 or equivalent) no less than 12 inches thick. Larger projects will need professional engineering help. The surface area of the permeable pavement must be included in the storage volume calculation.

c) **Calculators**

The City has created two calculators that can be used to size a small residential type or small retrofit project. Please print your calculations (or save as a PDF) and submit them with your green infrastructure grant application. Larger projects or complex projects will need professional engineering help.

To access the calculators, visit [peoriastormwater.com/creditsandgrants](http://peoriastormwater.com/creditsandgrants).

**Calculation Example:**

To calculate the volume of the green infrastructure, use the following method:

Storage Volume Required = (area of impervious surface) x (rainfall depth)

For the 1-inch rainfall and 500 square foot impervious area, the storage volume is:

$$(500 \text{ square feet}) \times (1'') \times (1'/12'') = 41.7 \text{ cubic feet}$$

## 6.5 PRIVATE PROPERTY DRAINAGE ASSISTANCE (PPDA) GRANT PROGRAM

If a project is small, individual in nature and totally contained on private (not City-owned) property, it may qualify for a 75% reimbursement of costs (maximum reimbursement of \$7,500 per property). Typical projects include erosion control on steep slopes, grading away from a house, creating a swale (small drainage channel) and installing yard drains and pipes.

***Grant Rules and Eligibility Requirements:***

- a) The program can only be used once every 10 years. The property owner is responsible for maintenance of the completed facility during the 10-year period. Lack of maintenance could cause the site to be ineligible for future funding.
- b) Properties are eligible to apply for the PPDA Grant 10 years after the recorded date of the Final Subdivision Plat, or 10 years after the lot was developed, whichever is longer. Any restrictions about participation in the grant program stated otherwise on the subdivision plat are revoked by this policy statement for the PPDA Grant.
- c) The proposed repair must correct the damage and/or prevent future damage caused by flooding, erosion, slope failures, or the project can be for preventative or routine maintenance.
- d) The damage must be caused by off-site stormwater, meaning stormwater that is not within the applicant's control.
- e) Stream buffer, bluff, natural forest areas and other natural area maintenance projects may be eligible for this program.
- f) The project must be accepted into the program BEFORE any work is done.
- g) The application (**Form C**) must be approved and signed by the City of Peoria representative before starting construction, or the City cannot participate in the cost of the improvement.

- h) The applicant agrees that any contractor performing work on this project will pay the prevailing wage of Peoria County in accordance with State of the Illinois Statutes.
- i) Applicants may choose to perform the work themselves. The applicant must submit a sketch of the proposed improvement and an accurate estimate of materials. Reimbursement will be for 75% of the material cost only (maximum reimbursement of \$7,500).
- j) Once accepted, the funding is reserved for 60 days. Construction must be completed within this timeframe or the funds will be made available to other projects. To receive the grant, applicant shall submit the Reimbursement Request (**Form F**), including evidence of payment for the completed work within 30 days of the work completion.
- k) The applicant shall obtain bids from at least three contractors for the proposed improvements. Applicant is not required to select the lowest bidder; however, the City will only reimburse an amount based on the lowest qualifying bid.
- l) If the cost of the work exceeds the amount on the application, the applicant is responsible for the extra costs.
- m) Projects constructed with this grant are not eligible for a credit for 12 months following the grant reimbursement.

***Ineligible Projects***

- a) Sump pumps and downspout problems/repairs.
- b) Basement waterproofing or other interior repairs.
- c) Gutters or other repairs on a structure.
- d) Repairs that violate local, state or federal laws — i.e., cannot block the upstream (by gravity) flow of runoff.
- e) Work done prior to being accepted into the program.

***Grant Sequence:***

- a) On an annual basis, the Public Works department will request a Private Property Drainage Assistance Program grant budget to be approved by City Council as part of the annual budgeting process.
- b) Applications will be accepted beginning in January and will continue until the funds have been committed to projects.
- c) The applicant may contact the Public Works Department at (309) 494-8800 or via email at [stormwater@peoriagov.org](mailto:stormwater@peoriagov.org) to determine if funds are available.
- d) Upon receipt of the application, the City reviews the information and may perform a site visit if needed.
- e) Once the City confirms project eligibility, the City notifies the applicant of the preliminary approval.
- f) The applicant and contractors determine the details of the constructed project and construction costs.
- g) The applicant submits three bids from reputable contractors and submits the final application. The City reviews the final application to confirm it fits the program requirements.

- h) If accepted into the program, the applicant will receive an acceptance letter showing the reimbursement amount. The reimbursement amount is based on the lowest bid (75% up to \$7,500). Construction must be completed within 60 days from the date on the acceptance letter or the funds could be assigned to another project. Requests for time extensions will be evaluated on a case-by-case basis.
- i) Construction begins. The City may perform site visits during construction, but it is the applicant's responsibility to ensure that construction is being completed as described on the application.
- j) Once the construction has been completed, the applicant pays the contractor the full amount.
- k) Within 30 days following the completion of the construction, the applicant must submit a copy of the "paid in full" receipt, pictures of the finished project and the reimbursement request form.
- l) The reimbursement request is reviewed and processed. Typical reimbursement payments take 90 days.

## 6.6 STORMWATER INFRASTRUCTURE INVESTMENT GRANT

*\* Requires professional engineering*

Some projects may be large, complicated and totally contained on private (not City-owned) property and may not fit well into the private property drainage assistance program. Typical examples could include a neighborhood creek stabilization project or maintenance/replacement of a private storm sewer system. This type of project requires professional engineering or other professional design and construction services. These larger projects to be funded with a Stormwater Infrastructure Investment Grant are for maintenance and repairs of existing infrastructure. The grant is also a 75% reimbursement of costs, with the maximum reimbursement of \$100,000 per project. Construction expenses and professional engineering or other professional services (landscape architect, surveyor, resident engineer, etc.) are eligible expenses. The professional engineering and professional services reimbursement will be capped at 10% of the construction cost. In-kind services are not eligible for grant participation.

### **Grant Rules and Eligibility Requirements:**

- a) Projects must address at least one of the stormwater management objectives:
  - i. Maintain healthy and stable streams and/or ravines
  - ii. Reduce flooding damage to public and private property
  - iii. Maintain or replace failing stormwater infrastructure
- b) Projects must satisfy all the following criteria:
  - i. Are necessitated by runoff from upstream properties
  - ii. Address the cause of the problem
  - iii. Make improvements to facilities not owned by the City
  - iv. Provide benefits to the stormwater infrastructure system in Peoria
- c) The project must be awarded the grant prior to the start of the project. Any expenses occurring prior to the grant are not eligible for reimbursement by the grant.

- d) The applicant agrees that any contractor performing work on this project will pay the prevailing wage of Peoria County in accordance with State of the Illinois Statutes.
- e) Applicants owning multiple properties may submit up to 2 project applications per year.
- f) Applicant’s maintenance plan must demonstrate an understanding of the maintenance requirements and an ability to perform and fund the maintenance activities.
- g) Projects can impact single or multiple properties and owners. Multi-property projects must be adjacent to each other; they cannot be spread all over the City. A multi-property or multi-owner project must include an application and signatures from all impacted property owners and clearly identify the financial and maintenance responsibilities of each party.
- h) Construction must be completed within the timeframe specified in the award letter. Typically, it will be January through December the year immediately following the award. Time extension requests will be evaluated on a case-by-case basis. Construction must be completed within the specified timeframe, or the funds will be made available to other projects.
- i) If the stormwater infrastructure improvements or maintenance activities are part of a larger project, only the stormwater improvements or maintenance are eligible for the grant.
- j) Owners may submit a Credit Application (**Form E**) with applicable fees for facilities constructed with this grant, but approved credits will not be awarded for 12 months following the grant reimbursement.
- k) Stream buffer, bluff, natural forest areas and other natural area maintenance projects may be eligible for this program.
- l) The applicant shall obtain bids from at least three (3) contractors for the proposed improvements. Applicant is not required to select the lowest bidder; however, the City will only reimburse an amount based on the lowest qualifying bid.

***Ineligible Projects***

- a) Sump pumps and downspout problems/repairs.
- b) Basement waterproofing or other interior repairs.
- c) Gutters or other repairs on a structure.
- d) Repairs that violate local, state or federal laws — i.e. cannot block the upstream (by gravity) flow of runoff.
- e) Work done BEFORE being accepted into the program.
- f) The applicant is not required to select the lowest bidder; however, the City will only reimburse an amount based on the lowest qualifying bid.

***Grant Sequence:***

- a) On an annual basis, the Public Works Department will request a Stormwater Infrastructure Investment Grant budget to be approved by City Council as part of the annual budgeting process.
- b) Applications (**Form D**) will be accepted during an application period beginning July 1 and ending August 30 for the approaching calendar year. The initial application includes the grant application forms and a project report. The project report must include a project description, identify the underlying cause of the problem, how the project will address the problem, how the

project provides a public benefit, a project schedule, and an estimate of project costs. A sketch or concept plan, photographs of the area, and a location map must also be included in the project report. Any permits that may be needed must also be identified in the project report and in the schedule.

- c) The City reviews the applications to see if it fits the program requirement and selects the project that best fits the program goals and provides a public benefit. Applications shall be evaluated and selected based on the program objectives, public benefit, improvement criteria, project cost, effectiveness and annual grant budget.
- d) Applicants will be notified by September 30 if their application is accepted. Once the initial application is accepted, the applicant may proceed with the plan development.
- e) Applicant shall be responsible for retaining an Illinois licensed professional engineer or other professional staff capable of producing detailed construction plans and specifications. The applicant is responsible for the design of the project.
- f) Once the plans and specifications are completed and prior to bidding, the applicant shall submit the plans and specifications and an annual maintenance plan to the City for review. The City will review for conformance with the grant program and the initial application. The City may request revisions as needed. Once the City accepts the proposed design as meeting the program requirements, the project can proceed to the bidding phase.
- g) The applicant shall be responsible for the bidding process. The applicant shall submit three (3) bids from reputable contractors, the bid documents, the construction contract and a construction schedule to the City.
- h) An acceptance letter is sent to the applicant showing the reimbursement amount. The reimbursement amount is 75% of a project cost up to \$100,000 maximum. Projects shall be constructed in the calendar year immediately following the grant award, or the funds could be assigned to another project. Requests for time extensions will be evaluated on a case-by-case basis.
- i) Construction begins. The City may perform site visits during construction, but it is the applicant's responsibility to ensure that construction is being completed as described on the application.
- j) Once the design has been accepted and construction has been initiated, the applicant can submit a request for reimbursement for the engineering.
- k) Once the project has been completed, the applicant shall submit the signed Reimbursement Request (**Form F**) and the project report. The project report shall include at a minimum proof of payment, construction and project completion photos, detailed pay estimates showing the stormwater related charges and the total of the final stormwater costs, a copy of the maintenance plan and a signed maintenance agreement.
- l) The City must be notified within 30 days of the completion of construction.
- m) The reimbursement request and project report must be submitted within 60 days of the completion of construction.
- n) The City will review and process the reimbursement request. The City will review within 30 days and notify the applicant of any deficiencies. Once the project has been approved for reimbursement, typical reimbursement payments take 90 days.

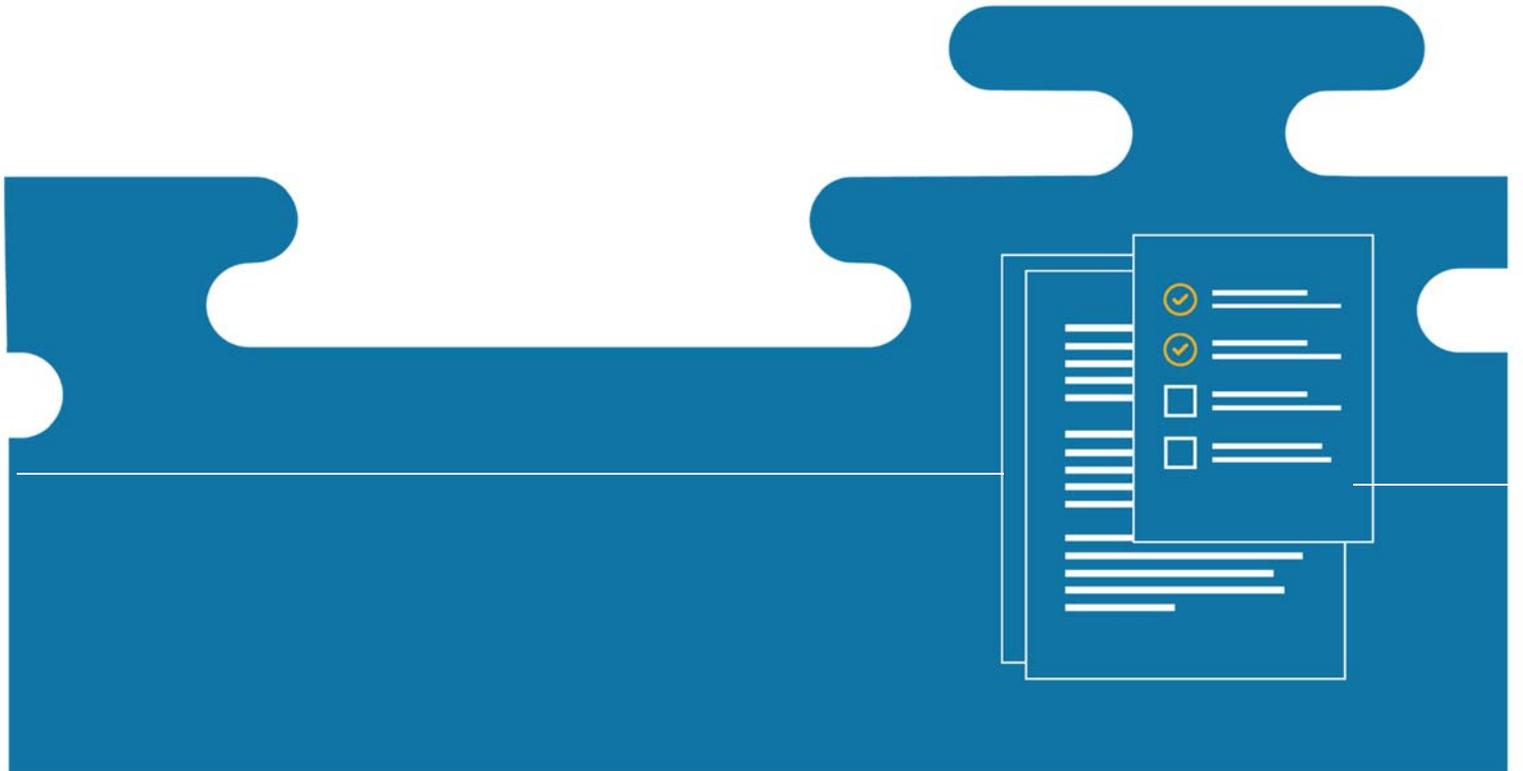
## 7. CREDIT CRITERIA

The city of Peoria has adopted a credit program policy that includes six categories of credits. These categories include: 1) rate reduction; 2) volume reduction; 3) water quality; 4) direct discharge; 5) education; and 6) innovation. Table 3 summarizes the credit categories and the credit limit(s) for each.

**Table 3. Stormwater Utility Fee Credits**

<b>Credit Type</b>	<b>Credit Limits</b>
Rate Reduction	25%
Volume Reduction	25%
Water Quality	15%
Direct Discharge	90%
Education	\$5 / student
Innovation	25%

The credits, except for the direct discharge credit, can be combined to a limit of 65% credit. The direct discharge credit cannot be combined with any other credit.



## 7.1 TERMS OF CREDIT

Each awarded credit has a term of four years, at which time the credit expires. The credit can be renewed by submitting a Credit Renewal Application form (**Form G**) and fee. Failure to renew or maintain stormwater management facilities will result in the loss of stormwater utility fee credits. Survey or other measurement may be required to demonstrate that the approved volume of the BMPs is still provided.

All stormwater management facilities require maintenance to perform as designed. Stormwater detention facilities are required to be maintained as prescribed in Article II, Section 9.5-101, city of Peoria Code of Ordinances. Failure to maintain stormwater management facilities will result in the loss of stormwater utility fee credits. A self-reporting system will be used for the annual reports.

Annual reports are due to Public Works on **July 1** each year. If the annual report is not submitted by July 1, the credit will be terminated. The annual report shall be submitted on forms provided by the City (**Form H**) on [peoriastormwater.com/creditsandgrants](http://peoriastormwater.com/creditsandgrants).

## 7.2 TERMINATED CREDITS

Once a credit is terminated, it will be applied to the initial date the owner was notified of the deficiency that was not corrected, or the date the annual report was due. A new application, including fee (not a renewal form), must be submitted and approved to restore the credit.

## 7.3 RATE REDUCTION CREDIT

*\*Requires professional engineering*

To qualify for the Rate Reduction Credit, the property owner(s) must submit the Credit Application (**Form E**), calculations and other information as required to the City for review and approval.

Multiple BMPs can be used to meet the design standards. Common rate reduction BMPs are detention basins or the rock storage under permeable pavement constructed with an outlet. All BMPs must be maintained in good working order to be eligible for the credit. Inspection ports for all underground BMPs must be provided. Inspection ports must be accessible to City staff or representative.

To be eligible for up to 10% credit, property owners must have a rate reduction BMP that was: 1) built to the City's current stormwater management standards found in the city ordinance Article II, Section 9.5 (25-year/24-hour and 2-year/24-hour rainfall events); and 2) be maintained to the City's stormwater management standards Article II, Section 9.5.

For subdivisions and other phased construction, both fully built and all phased conditions, must be considered for the entire contributing areas in the design and calculations.

If the rate reduction BMP is also designed to capture and manage the 100-year/24-hour storm rainfall event, the BMP is eligible for a 25% credit. The credit will be applied to the total impervious area that flows to, or is accounted for, in the design of the BMP.

Properties that are in the tributary area of a qualifying rate reduction BMP and that contribute to the maintenance expense of the BMP are eligible to apply for this credit. For BMPs that accept the direct runoff from subdivision developments that include individual single family residential or duplex properties, the credit must be applied for by an owner association on behalf of its members. Individual single family residential or duplex properties may not apply, unless there is no owner association or other representative group. Upstream properties may not receive credit unless the BMP was designed specifically to provide control for their runoff and unless they participate in the maintenance expense.

To confirm that this criterion was met for an existing detention basin, calculations based on the criteria in Article III, Section 21-42, Part C (6) of the Peoria Subdivision and Land Development Code must be provided.

Partial credit is not available if the BMP was not designed and constructed to meet the requirements, or if the BMP has not been properly maintained. Maintenance deficiencies, if not corrected, will result in termination of the credit.

#### ***Required Rate Reduction Credit Application Attachment and Submittals***

The property owner's rate reduction plan, calculations and attachments must be prepared and certified by a professional engineer registered in the State of Illinois with experience in stormwater management.

To receive this credit, the applicant must provide the following additional information:

- a) The site drainage plan with lots and addresses, showing drainage areas and impervious areas tributary to the BMP, including offsite flow.
- b) Technical calculations as required by the City code including, but not limited to, the design capacity of the BMP, the amount of storage available, the amount of runoff captured, and others as required to determine credit eligibility.
- c) BMP modeling output for the appropriate runoff volumes, outlet discharge rates and retention times.
- d) Design drawings, including design details, dimensions, size and location of the BMP; the dimensions, size and location of the impervious surfaces that drain to the BMP; the property lines; and the location of any structures (house, garages, etc.).
- e) A copy of the most recent maintenance report as required in Section 9.5-101 of the City's Code of Ordinances.
- f) Maintenance plan detailing the required maintenance tasks, maintenance schedule, responsible party and funding sources must be submitted as part of the credit application. For existing BMPs, the maintenance submittal must list the dates and maintenance performed for the past three years.
- g) Detention basins and other BMPs that were constructed three years prior to the credit application must have a survey or other measurements acceptable to the City demonstrating that the original design capacity is still provided by the BMP.

#### **7.4 VOLUME REDUCTION CREDIT**

*\*Requires professional engineering if BMP is constructed to meet an ordinance requirement.*

*\*\*Engineering is not required if you are not required by ordinance to build the BMP, the calculator can be used instead.*

Volume reduction credits are available for activities that reduce the total volume of runoff from a property. A volume reduction credit requires the implementation of a stormwater infiltration or reuse practice. Common volume reduction BMPs include infiltration basins, bioswales, rain gardens and green roofs. Deep-rooted native plants are preferred but not required. The City is willing to consider other techniques not listed here for Volume Reduction Credits.

If your best management practice was built using the Green Infrastructure Grant, you may be eligible for the Volume Reduction Credit one year after the grant reimbursement.

The credit will be applied to the total impervious area that is managed by the BMP. A 10% credit will be issued to all volume reduction BMPs that capture and store the 1-inch storm. A 25% credit will be issued to all volume reduction BMPs that capture and store the Combined Sewer Overflow (CSO) design storm event of 2.61 inches (0.22 ft) of rain. The credit will be applied to the total impervious area that is managed by the BMP.

Stormwater controls that are constructed with underdrains must follow the Peoria Code of Ordinances. It references the Metropolitan Water Reclamation District of Greater Chicago's calculations used to calculate the storage provided when underdrains are used.

Stormwater BMPs must be drained within 72 hours to qualify for a Volume Reduction Credit. Inspection ports are required on all belowground BMPs to verify that the BMP is drained within 72 hours. Inspection ports must be accessible to City staff or representative.

Credit must meet the annual report requirement described in Section 7.1. A credit application renewal form is required after the four-year credit period has expired.

### ***Volume Reduction Credit Application Attachment and Submittals***

To qualify for the Volume Reduction Credit, the property owner shall submit a volume reduction plan with the Credit Application (**Form E**) to the City for review and approval. Please use the City calculators provided at [peoriastormwater.com/creditsandgrants](http://peoriastormwater.com/creditsandgrants) and print your calculations (or save as a PDF if submitting online) to include with your application. For complex properties (not single family residential), the City may require property owner's plan be prepared and certified by a professional engineer registered in the state of Illinois with experience in stormwater management. The City will apply the credit after the approved volume reduction BMP has been constructed and reviewed by the City.

To receive this credit, the applicant must provide the following additional information:

- a) A copy of the site drainage plan with lots and addresses, showing drainage areas tributary to the volume reduction control(s) including offsite flow.
- b) Technical calculations as required by the City code including, but not limited to, showing the design capacity of the BMP, including the amount of storage available and infiltration rates, the amount of runoff captured, the impervious areas draining to the BMP and other information as required to determine credit eligibility.
- c) Design drawings including details, dimensions, size and location of the BMP; the dimensions, size and location of the impervious surfaces that drain to the BMP; location of inspection ports; the property lines; and the location of any structures (house, garages, etc.).
- d) Infiltration test at the site of the proposed BMP to prove that the soils will drain the retained volume in 72 hours or less.
- e) Maintenance plan detailing the required maintenance tasks, maintenance schedule, responsible party and funding sources must be also submitted as part of the credit application.
- f) A copy of the most recent maintenance report.

## **7.5 WATER QUALITY CREDIT**

*\*Requires professional engineering*

Properties that provide measures to improve the quality of stormwater runoff may be eligible for a Water Quality Credit. A 5% Water Quality Credit will be granted if the applicant can demonstrate that the BMPs are designed to provide a minimum of 50% reduction in total suspended solids (TSS) in the stormwater

runoff. A 15% Water Quality Credit will be granted if the applicant can demonstrate that the BMPs are designed to provide a minimum of 75% reduction in TSS, as measured on an annual basis.

Engineering calculations, independent research data or software such as WinSLAMM and others can verify that requirements are met. Vendor specifications for manufactured BMPs shall be submitted, including TSS removal efficiency, but shall not be the only source to demonstrate that the BMP meets the eligibility requirements. The City will determine if the documentation has proven the TSS removal efficiency adequately. Monitoring may be required by the City.

To qualify for the Water Quality Credit, the property owner is required to submit a Credit Application (**Form E**) that also includes a water quality management plan to the City for review and approval. The property owner's plan must be prepared and certified by a professional engineer registered in the state of Illinois with stormwater management experience. The City will apply the credit after the approved water quality plan has been constructed and inspected by the City.

The following sections define a variety of BMPs that qualify for Water Quality Credits. The City is willing to consider other techniques that are not listed if the applicant can demonstrate that the device can achieve 50% or 75% TSS removal from the runoff.

- a) **Water Quality Detention Basins.** Water quality detention basins are efficient at sediment removal, and for that reason their design often includes a pretreatment area (forebay) or device that promotes sediment removal in an area of the detention basin that can easily be cleaned. The water quality storage volume is typically computed based on the volume of runoff generated by the "first flush" depth of runoff, assumed to be 1.0 inches in Peoria. The water quality, or first flush volume, can be computed by the following equation:

$$V_{ff} = 3,630 \times C \times A$$

**Where:**

V<sub>ff</sub> = First flush volume, post-development (in cubic feet)

C = Post-development runoff coefficient

A = Drainage area tributary to detention basin (in acres)

To qualify for the credit, water quality detention basins must be designed to the V<sub>ff</sub> volume for the entire drainage area and must demonstrate at least 50% removal of TSS for the 5% credit.

- b) **Bioswales.** The water's flow path, along with the vegetation in the wide and shallow ditch, shall be designed to maximize the time water spends in the swale, which aids the trapping of pollutants and silt. Biological factors also contribute to the breakdown of certain pollutants. A common application of vegetated swales is around parking lots, where substantial automotive pollution is collected by the paving and then flushed by rain. The bioswale, or other type of biofilter, wraps around the parking lot and treats the runoff before releasing it to the City's storm drainage system or other water body.

To qualify for the maximum credit, bioswales must be designed to collect and treat a 1-inch rainfall from all of the impervious area on a property. Partial credits are available based on the fraction of total impervious area on the property served by the bioswales.

- c) **Manufactured BMPs.** Some of these devices are considered hydrodynamic separation units; others use micro-screening techniques, and others provide biofiltration in a closed environment. Manufactured BMPs qualify for the Water Quality Credit if properly sized to remove 75% TSS from all the impervious area on a property. Partial credits are available based

on the fraction of total impervious area on the property served by the manufactured BMP. To qualify for the credit, a manufactured BMP must be sized to the manufacturer's specifications for TSS removal from all impervious area on a property. Partial credits are available based on the fraction of total impervious area on the property served by the manufactured BMP.

### **Water Quality Credit Application Attachment and Submittals**

To qualify for the Water Quality Credit, the property owner shall submit a Credit Application (**Form E**) that includes a water quality plan to the City for review and approval. The property owner's plan must be prepared and certified by a professional engineer registered in the state of Illinois with experience in stormwater management. The City would apply the credit after the approved water quality BMP has been constructed and reviewed by the City. Monitoring may be required by the City.

To receive this credit, the applicant must provide the following additional information:

- a) A copy of the site drainage plan with lots and addresses, showing drainage areas tributary to the volume reduction control(s) including offsite flow.
- b) Technical calculations, including but not limited to showing the sizing and design capacity of the BMP, the amount of runoff captured, the impervious areas draining to the BMP and other information as required to determine credit eligibility.
- c) Design drawings including design details, dimensions, size and location of the BMP; the dimensions, size and location of the impervious surfaces that drain to the BMP; the property lines; and the location of any structures (house, garages, etc.)
- d) A copy of the site drainage plan, showing drainage areas tributary to the BMP
- e) A maintenance plan detailing the required maintenance tasks, maintenance schedule, responsible party and funding sources must be also submitted as part of the credit application.
- f) Copies of detention basin modeling output for the appropriate runoff volumes and retention times for water quality detention basins.
- g) Design drawings if retrofit or new construction.

### **7.6 EDUCATIONAL CREDITS (\$5/STUDENT)**

This credit is only applicable to local K-12 educational institutions. National studies show that programs targeted at students can be very effective at spreading key messages about stormwater throughout a household.

The City will provide a credit to educational institutions on an annual basis at a rate of \$5 per student for providing instruction in accordance with an approved curriculum. The curriculum shall be based on the age of the students. One grade per institution, per year is eligible to receive the credit. Eligible grades are 3rd, 6th and 9th. Other grades may be eligible if requested by the educational institution and approved in advance by the City. Education credits are based on the number of students participating in the education curriculum in a school year.

There are numerous water quality-based education programs that may be adopted by local school systems. The curricula for which credit applications are to be submitted must be approved by the City, whether it is a nationally accepted program, or a program written by the institution. Examples of qualifying curricula are available at the websites of the United States Environmental Protection Agency (USEPA) and American Cities Foundation.

To remain eligible for this credit, the applicant shall, on an annual basis, provide a copy of the lesson plans, demonstrate that the lesson plans are consistent with the educational content deemed appropriate by the USEPA for stormwater education and provide documentation of the number of students taught that year. This credit is limited to the number of children enrolled in the applicant's school and in the target audience grade at the time of the application.

At least half of the school year must be completed before an application can be submitted. Applications may be submitted no earlier than January for the school year ending in June.

### ***Educational Credit Application Attachment and Submittals***

To receive this credit the applicant must provide the following information with the Credit Application (**Form E**):

- a) A copy of the proposed curriculum and identification of the target audience (i.e. 3rd graders).
- b) Documentation of the number of students taught. Students must be present for a minimum of 75% of the year.
- c) The applicant shall provide a list of the dates, times, classrooms and schools where the lessons are taught.

### **7.7 DIRECT DISCHARGE CREDIT**

*\* Requires professional engineering*

Properties that discharge directly to the Illinois River and do not cross another property line exert a lower demand for service on the City's stormwater system than do properties whose runoff must be accommodated by drainage system capacity, planning and floodplain management. In recognition of that reduction in demand, the City will provide up to a 90% credit to those qualifying properties. A 100% credit is not given because the cost to administer the wet weather program and maintain the public drainage system is shared by all developed properties, and all properties benefit from well-maintained wet weather infrastructure.

Credit amounts are based on the amount of area that directly discharges into the Illinois River. For properties that partially drain into the Illinois River, a prorated credit amount will be determined based on the area that directly discharges into the Illinois River.

To receive this credit, the applicant must submit a Credit Application (**Form E**) that includes site plans for the property demonstrating which portion(s) of the parcel qualify for this credit, and the credit will be prorated accordingly. Only properties that abut and discharge stormwater directly to the Illinois River qualify for this credit.

To receive this credit, the applicant must provide the following information:

- a) A completed Credit Application (**Form E**).
- b) The appropriate credit application fee.
- c) A copy of the site drainage plan and impervious area calculations performed by a licensed professional engineer. The site drainage plan must show details of the storm sewer or other stormwater infrastructure (detention facilities) within the drainage area, delineated impervious areas, and identify what portions of the impervious area discharges directly to the Illinois River.

## 7.8 INNOVATION CREDITS

Properties in the City may apply for the innovation credit if they can demonstrate an innovative way to manage or improve the water quality of stormwater runoff on their property. The amount of the credit will be determined based upon how much impervious area is treated and the reduction in stormwater runoff rate, volume or water quality improvements that are achieved. A Credit Application (**Form E**) shall be used to submit the applicable information for review by the City.

## 8. FORMS





**FORM A - RAIN BARRELL GRANT APPLICATION**

<b>Property Owner Information</b> (Please print or type)		Stormwater Utility Account #:
Name:		
Mailing Address: ( <i>Street or PO Box #</i> )		
City, State ZIP Code:		
Phone:		
Email Address:		
<b>Property Information</b> (Please print or type)		
Parcel Address: (if different from above)		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Rain Barrel Grant Information</b>		
Number of Rain Barrels Purchased: <input type="checkbox"/> One <input type="checkbox"/> Two	(submit receipts, max. of two per parcel)	
Gallon Capacity of the Rain Barrel:	(minimum capacity is 50 gal. per barrel)	
<p><b>The Applicant signature below affirms the applicant has read the Credit and Grant Manual and wants to participate in the stormwater utility grant program in accordance with the policies and procedures. The Applicant gives City representatives permission to enter property to verify the best management process has been installed as proposed in this application.</b></p>		
Signature of Owner (Applicant):	Date:	



**Grant Submittal Information**

Public Works, Attn: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

**FOR OFFICE USE ONLY**

City Evaluation of Application		PIN:
Has the applicant provided the required owner and property information?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the rain barrel receipt been provided with the application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the rain barrel program been used before?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the stormwater utility account in good standing (bills paid)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Review By:</b>	<b>Approval Date:</b>	
<b>Rain Barrel Grant Approved</b> <input type="checkbox"/> \$50 <input type="checkbox"/> \$100		
If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.	<b>Denial Date:</b>	



**FORM B - GREEN INFRASTRUCTURE GRANT APPLICATION**

Please complete and submit this form, along with the application fee of \$20 to gain approval for the reimbursement of green infrastructure installation that captures runoff from at least 500 SF of impervious area on the Applicant's property. Examples of projects include rain gardens and permeable pavement. This form must be submitted before the work begins. Please use the calculators found at [peoriastormwater.com/creditsandgrants](http://peoriastormwater.com/creditsandgrants) if you are building a residential type or small retrofit project. Please print your calculations (or save as a PDF) and submit them with your application. Following the completion of the project, a Request for Reimbursement must also be submitted.

Property Owner Information (Please print or type)		Stormwater Utility Account #:
Name:		
Mailing Address: <i>(Street or PO Box #)</i>		
City, State, ZIP Code:		
Phone:		
Email Address:		
Property Information (Please print or type)		
Parcel Address: <i>(if different from above)</i>		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	





**Grant Submittal Information**

Public Works, Attn: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

**FOR OFFICE USE ONLY**

City Evaluation of Application	PIN:
Has the Applicant provided the required owner and property information?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does 500 square feet or more impervious area drain to the best management practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the best management practice being constructed to meet a City Ordinance?	<input type="checkbox"/> No <input type="checkbox"/> Yes (if Yes, not eligible)
Is an overland flow path provided for excess flow?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the applicant addressed sub-surface soil conditions?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If sub-surface soils do not allow infiltration, are soil amendments being provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is the best management practice at least 10 feet from building foundations?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are the calculations and site plan included with the Application	<input type="checkbox"/> Yes <input type="checkbox"/> No
Program used previously?	<input type="checkbox"/> Yes <input type="checkbox"/> No Date:
Has the application fee been paid to the City?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the stormwater utility account in good standing (all bills paid)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reviewed By:	Approval Date:
<p style="text-align: center;">Green Infrastructure Grant Approved</p> <p style="text-align: center;">Impervious Area (IA) Captured: _____ SF</p> <p style="text-align: center;"><input type="checkbox"/> \$1.00/SF of IA <input type="checkbox"/> \$2.00/SF of IA</p>	<p style="text-align: center;">Grant Amount:</p> <p style="text-align: center;">(\$15K max for 1"/\$25K max for 2.61")</p> <p style="text-align: center;">\$ _____</p>
If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.	Denial Date:



**FORM C - PRIVATE PROPERTY DRAINAGE ASSISTANCE GRANT APPLICATION**

To receive financial support to address current drainage problems on private property, please complete and submit this form and application fee of \$10 prior to starting the work. You will be notified if your grant is approved. Following completion of the work, a Request for Reimbursement must also be submitted.

<b>Property Owner Information</b> (Please print or type)		Stormwater utility Account #:
Name:		
Mailing Address: <i>(Street or PO Box #)</i>		
City, State, ZIP Code:		
Phone:		
Email Address:		
<b>Property Information</b> (Please print or type)		
Parcel Address: <i>(if different from above)</i>		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Project Scope of Work</b>		
Describe the purpose of the project and the reason this project is needed.		





**Submit the following with this application:**

- Photographs of existing site conditions
- Site plan showing property lines, houses, buildings, pavements and proposed improvements
- Itemized bids of three qualified contractors

Contractor 1 <input type="checkbox"/> Selected by Owner			
Name:		Bid Amount:	
Address:		Phone:	
		Email address:	
Contractor 2 <input type="checkbox"/> Selected by Owner			
Name:		Bid Amount:	
Address:		Phone:	
		Email address:	
Contractor 3 <input type="checkbox"/> Selected by Owner			
Name:		Bid Amount:	
Address:		Phone:	
		Email address:	
<p><b><i>The Applicant signature below affirms the applicant has read the Credit and Grant Manual and wants to participate in the Stormwater Utility Grant Program in accordance with the policies and procedures. The applicant gives City representatives permission to enter property to inspect the site conditions before, during and after construction of the improvements to evaluate conditions as proposed in this application.</i></b></p>			
Signature of Owner (Applicant):			Date:



**Grant Submittal Information**

Public Works, Attn: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

**FOR OFFICE USE ONLY**

City Evaluation of Application		PIN:
Has the Applicant provided the required owner and property information?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the scope of the project compatible with the PPDA Grant purpose?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are three contractor bids submitted with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is a site plan and photographs included with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the project necessitated by upstream runoff?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the project in a flood plain?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has a PPDA Grant been issued for this property before?	<input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____	
Has the application fee been paid to the City?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the stormwater utility account in good standing (bills paid)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Review By:	Approval Date:	
Grant Amount: \$ _____	Total Project Cost: \$ _____	
If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.	Denial Date:	



**FORM D - STORMWATER INFRASTRUCTURE INVESTMENT GRANT APPLICATION**

\* Requires professional engineering help

Please complete and submit this form, along with the application fee of \$100, to gain approval for the reimbursement of large-scale green infrastructure installation on private property. This must be submitted before work has started. Examples of projects include neighborhood creek stabilization or maintenance or the replacement of private storm sewer pipes or structures. Following the completion of the work, a Request for Reimbursement must also be submitted.

<b>Grant Applicant Information</b> (Please print or type)		Stormwater Utility Account #:	
Principal Applicant Name:			
Mailing Address: (Street or PO Box #)			
City, State Zip Code:			
Telephone:			
Email Address:			
Provide names, account numbers and contact information of all other co-applicants as an attachment to this application.			

<b>Property Information</b> (Please print or type)			
Parcel Identification Number(s):			
Parcel Address: (if different from above)			
Total Acreage of Parcel(s):		Upstream Tributary Area (acres):	
Total Impervious Area on Parcel(s) (SF):			
Property Zoning Classification:			
Is property within a platted subdivision?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, provide the subdivision name and date of final plat.			



<b>GRANT APPLICATION INFORMATION</b> Provide the following information about the Project Characteristics.	
Is the project location accessible from a road?	
What is the distance between the project area and the nearest building?	
What is the use of that building?	
What is the USDA Soil Type of the predominant soil?	
What is the probable construction cost?	
<p>The Applicant shall attach a separate report that addresses the following factors:</p> <ol style="list-style-type: none"> <li>1. Describe the project, the purpose of the project and the reason this project is needed.</li> <li>2. Provide pictures of the project area.</li> <li>3. Describe how the City's Stormwater Management Objectives will be addressed by this project. (Refer to Section 6.4.a of the Credit Manual and Grant Program)</li> <li>4. Describe how the project will address the cause of the problem.</li> <li>5. Describe any structures or utilities at risk of damage if this problem is not addressed.</li> <li>6. Describe how the applicant intends to maintain the constructed improvement.</li> <li>7. Describe how the project will create a public benefit.</li> </ol>	
<p><b>The Applicant signature below affirms the applicant has read the Credit and Grant Manual and wants to participate in the stormwater utility Grant program in accordance with the policies and procedures. The Applicant gives City representatives permission to enter property to inspect the site conditions before, during and after construction of the improvements to evaluate conditions as proposed in this application.</b></p>	
Signature of Principal Applicant:	Date:
Signature of Professional Engineer:	Date:
PE Name:	IL Professional Engineer #:



Co-Applicant Information (Please print or type)	
<b>Co-Applicant Name:</b>	SWU Account #:
Signature of Co-Applicant:	
Date:	
Mailing Address: <i>(Street or PO Box #)</i>	
City, State ZIP Code:	
Phone:	
Email Address:	
<b>Co-Applicant Name:</b>	SWU Account #:
Signature of Co-Applicant:	
Date:	
Mailing Address: <i>(Street or PO Box #)</i>	
City, State ZIP Code:	
Phone:	
Email Address:	
<b>Co-Applicant Name:</b>	SWU Account #:
Signature of Co-Applicant:	
Date:	
Mailing Address: <i>(Street or PO Box #)</i>	
City, State ZIP Code:	
Phone:	
Email Address:	



**FOR OFFICE USE ONLY**

City Evaluation of Application		PIN:	
Has the Applicant provided the required owner and property information?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the scope of the project compatible with the SWII Grant purpose?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the project necessitated by upstream runoff?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Has a SWII Grant been issued for this property before?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when _____	
Is the stormwater utility account in good standing (bills paid)?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Review By:</b>		<b>Approval Date:</b>	
<b>Grant Amount:</b> \$ _____		Total Project Cost: \$ _____	
If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.		<b>Denial Date:</b>	

List Property Identification Numbers and corresponding Stormwater Utility (SWU) Account numbers in the following Table

PIN	SWU Account #	PIN	SWU Account #



**FORM E - CREDIT APPLICATION**

To receive a recurring discount against stormwater utility fees please complete and submit this form. Please also include the application fee for specific credit being requested. Refer to Table 1 in Section 5. To use the volume reduction calculator, please visit our website at [peoriastormwater.com/creditsandgrants](http://peoriastormwater.com/creditsandgrants). Please print your calculations (or save as a PDF if submitting digitally) and submit them with your application.

<b>Property Owner Information</b> (Please print or type)		Storm Water Utility Account #:
Name:		
Mailing Address: <i>(Street or PO Box #)</i>		
City, State ZIP Code:		
Phone:		
Email Address:		
<b>Property Information</b> (Please print or type)		
Parcel Address: <i>(if different from above)</i>		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Credit Type Requested:</b>		
<input type="checkbox"/> <b>Volume Reduction (Section 7.4)</b> <input type="checkbox"/> 10% max. credit (1.00 inch rainfall stored) <input type="checkbox"/> 25% max. credit (2.61 inch rainfall stored)  <input type="checkbox"/> <b>Education (Section 7.6)</b> <input type="checkbox"/> 3 <sup>rd</sup> Grade (# of students: ___) <input type="checkbox"/> 6 <sup>th</sup> Grade (# of students: ___) <input type="checkbox"/> 9 <sup>th</sup> Grade (# of students: ___) <input type="checkbox"/> ___ Grade (# of students: ___)  <input type="checkbox"/> <b>Direct Discharge to IL River (Section 7.7)</b>		



**Credit Type Requested:**

Attach the III. Professional Engineer calculations, volume measurements of constructed best management practice if applicable, and site plans that show the tributary area, location of the best management practice relative to buildings and property lines, and the dimensions of the best management practice. Also attach supporting documentation that is necessary to demonstrate the respective credit criteria is satisfied.

- Rate Reduction (Section 7.3)**
  - 10% max. credit (2-yr/24-hr and 25-yr/24-hour storms)
  - 25% max. credit (100-yr/24-hour storm)
- Water Quality (Section 7.5)**
  - 5% max. credit (50% TSS reduction)
  - 15% max. credit (75% TSS reduction)
- Innovation (Section 7.8)**

**Provide the following information:**

Property's Total Impervious Area:	% of property Impervious Area draining to Best Management Practice:
Impervious Area draining to the Best Management Practice:	Total area draining to the Best Management Practice:

**The Applicant signature below affirms the applicant has read the Credit and Grant Manual and wants to participate in the stormwater utility Credit program in accordance with the policies and procedures. The Applicant gives City representatives permission to enter property to verify the best management practice is functioning as intended throughout the term of the credit.**

Signature of Owner (Applicant):	Date:
Signature of Professional Engineer <i>(Not required if Volume Reduction Calculator is used)</i>	Date:
PE Name:	IL Professional Engineer #:



**Grant Submittal Information**

Public Works, ATTN: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

**FOR OFFICE USE ONLY**

City Evaluation of Application	PIN:
Has the Applicant provided the required owner and property information?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the application fee(s) been paid to the City?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a Volume Reduction Credit requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a site plan included with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, are the results of the Green Infrastructure Calculator submitted with the application and do they support the request?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Green Infrastructure Calculator was not used, does the application include sufficient documentation to support the request?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a Rate Reduction or Water Quality Credit requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, has a Professional Engineer signed the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do the calculations and site plan included with the application support the request?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is an Education Credit requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the curriculum submitted with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the curriculum relevant to the goals stated in Section 1 of the Manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a Direct Discharge Credit requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a site plan included with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is an Innovation Credit requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the request support the goals stated in Section 1 of the Manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the activity result in reduced use of the storm drainage system?	<input type="checkbox"/> Yes <input type="checkbox"/> No



Credit Type Approved	Impervious Area % Affected	Eligible Credit Amount	Credit Amount
<input type="checkbox"/> Volume Reduction	_____ %	<input type="checkbox"/> 10% <input type="checkbox"/> 25%	_____ %
<input type="checkbox"/> Rate Reduction	_____ %	<input type="checkbox"/> 10% <input type="checkbox"/> 25%	_____ %
<input type="checkbox"/> Water Quality	_____ %	<input type="checkbox"/> 5% <input type="checkbox"/> 15%	_____ %
<input type="checkbox"/> Education	# of students: _____	\$5.00 per student per year	\$_____
<input type="checkbox"/> Direct Discharge	_____ %	_____ % (90% max.)	_____ % per year
<input type="checkbox"/> Innovation	_____ %	_____ % (25% max.)	_____ %
<b>Total Credit Approved:</b> _____ % (65% maximum except for Direct Discharge)			
<b>Review By:</b>		<b>Approval Date:</b>	
If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.		<b>Denial Date:</b>	



**FORM F – STORMWATER UTILITY GRANT REIMBURESMENT REQUEST**

Please complete and submit this form, along with the required documents, to request reimbursement for a City-approved project as the final step of the stormwater grant.

<b>Project Information (Please print or type)</b>		Grant Program Used:	
Project Address: City, State Zip Code:		Parcel ID Number:	
Project Description:			

<b>Contractor Information (Please print or type)</b> <i>(If a contractor was hired to construct the improvements, this section shall be completed)</i>			
Contractor Company:			
Contractor Address:		Telephone:	
City, State Zip Code:		Email Address:	
Contractor Statement:	<p>By signing I attest that:</p> <ul style="list-style-type: none"> <li>a. All program requirements were followed, including paying prevailing wages for all work performed on the project (will provide certified payrolls if requested).</li> <li>b. We have been paid the full amount owed for the cost of the improvements.</li> </ul>		
Print Name:		Title:	
Signature:		Date:	



**FORM F - STORMWATER UTILITY GRANT REIMBURSEMENT REQUEST**

Owner Information (All property owners must sign.) (Please print or type)			
Owner Names:			
Address:		Telephone:	
City, State Zip Code:		Email Address:	
Owner(s) Statement: All owners must sign	<p>By signing I/we attest:</p> <ul style="list-style-type: none"> <li>a. All program and permit requirements were followed.</li> <li>b. The improvements were completed within the city limits of Peoria, IL.</li> <li>c. The contractor has been paid the full amount owed for the cost of the improvements.</li> <li>d. I/we accept all maintenance of the improvements and understand that all maintenance will be my/our responsibility and not that of the City of Peoria.</li> <li>e. Attached is a copy of proof of payment (cancelled check, credit card receipt, etc.).</li> <li>f. Attached are photos of the improvements.</li> </ul>		
Print Name:		Print Name:	
Signature:		Signature:	
Date:		Date:	

Rembursement Information (Please print or type)			
Total Project Cost:		Reimbursement Amount:	
		<i>See the acceptance letter for the reimbursement amount or leave blank.</i>	
Please make reimbursement check out to (name):			
Mail to Address: City, State Zip Code:			



**FORM F - STORMWATER UTILITY GRANT REIMBURSEMENT REQUEST**

Reimbursement Submittal Address	
<p><i>Submit forms &amp; supporting documentation to:</i> City of Peoria, Public Works Department ATTN: Stormwater 3505 N. Dries Lane Peoria, IL 61604</p>	<p>Stormwater utility website: www.peoriamstormwater.com Email: <a href="mailto:stormwater@peoriagov.org">stormwater@peoriagov.org</a> Phone: (309) 494-8800</p>

When will I get my check?

City Staff will review the application within 15 working days and will notify applicant of any deficiencies. If no deficiency are found, the check will be issued in approximately 90 days. If you have not received your check **after** 90 days please contact Public Works.

FOR OFFICE USE ONLY

City Evaluation of Application	PIN:
Has the form been completed and signed by the contractor?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the form been completed and signed by the owner(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the Applicant provided the required photos?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the Applicant provided the required proof of payment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Signature of City Representative:</b>	<b>Date:</b>
Amount Approved:	



**FORM G - CREDIT RENEWAL APPLICATION**

To **renew** a recurring discount against stormwater utility fees please complete and submit this form. Please also include the application fee for specific credit being requested. Refer to Table 1 in Section 5.

<b>Property Owner Information</b> (Please print or type)		Stormwater Utility Account #:
Name:		
Mailing Address: (Street or PO Box #)		
City, State ZIP Code:		
Phone:		
Email Address:		
<b>Property Information</b> (Please print or type)		
Parcel Address: (if different from above)		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Credit Type Renewal Requested:</b>
<input type="checkbox"/> <b>Volume Reduction (Section 7.4)</b> <input type="checkbox"/> 10% max. credit (1.00-inch rainfall stored) <input type="checkbox"/> 25% max. credit (2.61-inch rainfall stored)  <input type="checkbox"/> <b>Education (Section 7.6)</b> <input type="checkbox"/> 3 <sup>rd</sup> Grade (# of students: ___) <input type="checkbox"/> 6 <sup>th</sup> Grade (# of students: ___) <input type="checkbox"/> 9 <sup>th</sup> Grade (# of students: ___) <input type="checkbox"/> ___ Grade (# of students: ___)  <input type="checkbox"/> <b>Direct Discharge to IL River (Section 7.7)</b>



<b>Credit Type Renewal Requested:</b>
<input type="checkbox"/> <b>Rate Reduction (Section 7.3)</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> 10% max. credit (2 yr/24-hr and 25 yr/24-hour storms)</li> <li><input type="checkbox"/> 25% max. credit (100 yr/24-hour storm)</li> </ul> <input type="checkbox"/> <b>Water Quality (Section 7.5)</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> 5% max. credit (50% TSS reduction)</li> <li><input type="checkbox"/> 15% max. credit (75% TSS reduction)</li> </ul> <input type="checkbox"/> <b>Innovation (Section 7.8)</b>

<b>Owner (applicant) and Professional Engineer signature below affirm the following:</b>	
<ol style="list-style-type: none"> <li>1. Applicant has read Sections 5 and 7 of the Credit and Grant Manual</li> <li>2. Applicant gives City representatives permission to enter property to verify the best management practice is functioning as intended throughout the term of the credit</li> <li>3. Applicant has maintained the Best Management Practice and it continues to function as intended</li> <li>4. Applicant will maintain the Best Management Practice and submit the Annual Reports</li> </ol>	
Signature of Owner (Applicant):	Date:
Signature of Professional Engineer: <i>(Required for Rate Reduction and Water Quality credits)</i>	Date:
PE Name:	Ill. Professional Engineer #:

**Renewal Request Submittal Information**

Public Works, Attn: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

Reviewed By:	Approval Date:
<i>If the application is denied, inform the applicant in writing (by mail or email) the reason for the denial.</i>	Denial Date:



**FORM H - ANNUAL REPORT**

<b>Property Owner Information</b> (Please print or type)		Stormwater Utility Account #:
Name:		
Mailing Address: <i>(Street or PO Box #)</i>		
City, State ZIP Code:		
Phone:		
Email Address:		
<b>Property Information</b> (Please print or type)		
Parcel Address: <i>(if different from above)</i>		
Residential Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Describe Maintenance Activities</b>		
Best Management Practice type:	<input type="checkbox"/> Rain Garden <input type="checkbox"/> Pervious Pavement <input type="checkbox"/> Detention Basin <input type="checkbox"/> Other _____	
Maintenance Performed by Owner:	Date: _____ Describe what was done:	
Maintenance Performed by Owner:	Date: _____ Describe what was done:	



Contract Maintenance Performed: (Provide receipts)	Contractor Name:	
	Date:	
Describe what was done:		
Contract Maintenance Performed: (Provide receipts)	Contractor Name:	
	Date:	
Describe what was done:		
<b><i>The Applicant signature below affirms the following:</i></b> 1. Applicant has read Sections 5 and 7 of the Credit and Grant Manual 2. Applicant has maintained the Best Management Practice and it continues to function as intended		
Signature of Owner (Applicant):		Date:

**Report Submittal Information**

Public Works, Attn: Stormwater  
3505 North Dries Lane  
Peoria, Illinois 61604

peoriastormwater.com  
[stormwater@peoriagov.org](mailto:stormwater@peoriagov.org)  
(309) 494-8800

Reviewed By:	Approval Date:
<i>Inform the owner in writing (by mail or email) if the reported activity is sufficient or additional efforts are required.</i>	Denial Date: